

## Reference material for application

Type		Semester				Intensive		Workshop		
①	Considering/Choosing a Host Institution	1. In consultation with your academic advisor at TU, make a research plan for your doctoral or master's curriculum. 2. Consult with your academic advisor at TU to select a personally or academically relevant prospective host institution/host department from those available that will contribute to that plan, an academic advisor at that university, date for the start of the study abroad, and duration. Read the Student Application Guide carefully, then select the appropriate type of COLABS program. 3. Confirm items 1 through 6 of ④ below in consultation with your academic advisors at your prospective host institution and TU. 4. Receive permission to enroll from your prospective academic advisor at the host institution/department.								
②	Term of Study Abroad	1 semester (3 months minimum) up to 1 year				32 days to 3 months		10 to 31 days		
③	Types of Prospective Host Institution	University-level Agreement		Department-level Agreement		Other *3		University-level Agreement Department-level Agreement	Other *3	
④	*Things to confirm about the prospective host institution	1. Enrollment Status	Exchange Student *1	Non-Exchange Student *2	Exchange Student *1	Non-Exchange Student *2				
		2. Language Requirement for Applying	Same as requirements for exchange students	Please confirm yourself.	Same as requirements for exchange students	Please confirm yourself.				
		3. Application Method/Procedures	Confirm yourself, then perform them, with support from the Student Exchange Division as needed.	Confirm and perform necessary procedures yourself.	Confirm yourself, then perform them, with support from your department.	Confirm and perform necessary procedures yourself.				
		4. Tuition Fee	None (with some exceptions)	Required (confirm fees/amounts/payment methods, and pay them, yourself) *4	None (with some exceptions)	Required (confirm fees/amounts/payment methods, and pay them, yourself) *4	Please confirm yourself (if "Required" confirm fees/amounts/payment methods, and pay them, yourself)			
		5. Choosing/Arranging Housing	Do this yourself after finding a student dormitory etc.	Find and arrange housing yourself. *5	Do this yourself after finding a student dormitory etc.	Find and arrange housing yourself. *5				
		6. Access to Libraries & Common Facilities	Yes (with some exceptions)	Please confirm yourself.	Yes (with some exceptions)	Please confirm yourself.				
⑤	<b>TU Application Deadline</b>	Regardless of the type of study abroad, please see "Schedule from Application to Departure," and "Submitting Application Documents" in the Student Application Guide, and refer to the following.						<ul style="list-style-type: none"> <li>• Depends on the department (usually 3 to 4 months before the study abroad begins).</li> <li>• For details, please ask at your department's Office of Educational Affairs.</li> </ul>		

\*The above are only examples of minimum requirements for applying to Tohoku University and the host institution; they should not be regarded as definitive.

◇ You cannot apply as an exchange student if applying for a Semester program at a partner school under a university-level agreement in the following cases:

- ◇ The host institution has already accepted the maximum number of exchange students.
- ◇ It is impossible to complete the TU screening in time for the host institution's application deadline.
- ◇ It is impossible for you to meet the host institution's language requirements by the time you would apply via TU's screening.
- ◇ Your desired department at the host institution cannot accept TU exchange students (the relevant graduate school is not part of a university-level agreement etc.).

The host institution cannot accept exchange students from your graduate school (faculty) at TU (the relevant graduate school/faculty is not part of a university-level agreement etc.).

\*2 If not applying as an exchange student, whether to a Semester, Intensive, or Workshop study abroad, you must confirm for yourself items 1 through 6 of ④ (including what kinds of entry status are available, and what your enrollment status will be, at the host institution) in consultation with your academic advisor at your prospective host institution, and perform all required procedures yourself. The Student Exchange Division and your department's staff CANNOT assist you.

\*3 Whether you want to do a Semester, Intensive, or Workshop study abroad, if you wish to study at a university with no university/department-level agreement with TU, you must submit a Letter of Application and Letter of Consent for Student Exchange in addition to the other required documents specified in the Student Application Guide.

\*4 If you are applying for a non-Semester study abroad, will not be an exchange student, and have negotiated for the host institution to waive its tuition fees, you can use Sample 2 in the "Letter of Application and Letter of Consent for Student Exchange" instructions.

\*5 Find and arrange housing yourself, asking your prospective academic advisor at the host institution for advice as needed.