

## Information Sheet for COE Web Application and Visa Application Form

### For "Student" status (Student visa)

#### ① Information for COE Web Application

Please have the following documents at hand to complete the COE Web Application.

- This sheet
- Your passport ( PDF file )
- Photo of applicant ( JPEG file )

Please enter the following information correctly on COE Web Application System.

| Input Items  | Input Contents  |
|--|---|
| Status of Residence  | Student   |
| Input Items  | Input Contents  |
| Contact Information at Tohoku University   |   |
| Program at Tohoku University (if applicable)   | JYPE,IPLA, COLABS or DEEP   |
| Faculty or School at Tohoku University   | JYPE, DEEP, and COLABS students:<br>Enter the faculty /graduate school in which you are going to be enrolled (e.g. School of Engineering, Faculty of Science, Graduate School of Information Sciences)<br>IPLA students: Academic Affairs Council   |
| Status at Tohoku University  | JYPE, IPLA, and DEEP students: Special Auditing Student<br>COLABS students: Special Research Student  |
| Contact number at Tohoku University  | +81-22-795-3745   |
| Supervisor's name at Tohoku University   | Kazuko SUEMATSU   |
| Supervisor's job title at Tohoku University  | Professor   |
| Supervisor's department at Tohoku University   | Institute for Excellence in Higher Education  |
| Supervisor's e-mail address at Tohoku University   | studyab@grp.tohoku.ac.jp  |
| Other email address 1 (optional item)  | (blank)   |
| Other email address 2 (optional item)  | (blank)   |
| Period of enrollment at Tohoku University  | JYPE, DEEP, and COLABS students:<br>Fall semester Only:10/1/2026 - 3/31/2027<br>Fall and Spring semesters: 10/1/2026 - 9/30/2027<br><br>IPLA students:<br>Fall semester Only: 10/1/2026 - 2/28/2027<br>Fall and Spring semesters: 10/1/2026 - 8/31/2027   |
| Intended length of stay  | JYPE, DEEP, and COLABS<br>Fall semester only: 6 months<br>Fall and Spring semesters: 1 year<br><br>IPLA<br>Fall semester only: 5 months<br>Fall and Spring semesters: 11 months   |
| Lessons hours per week at Tohoku University  | 10 ※Do not enter "hours"  |
| 3 Nationality / Region /   | As it indicates, enter your country's name.   |
| 4 Date of birth  | Enter information that is applicable to you.  |
| 5 Name   | Enter your own information exactly as it is on your passport.   |
| 6-9 Gender<br>~<br>Applicant's Occupation  | Enter information that is applicable to you.  |
| 11 Passport  | If you have a passport, enter information in (1)(2).<br>If you do not have a passport, check "Proceeding."<br>If you have your ID card or old passport, upload them in the last section of this form.   |
| 12 Expected date of entry into Japan   | Enter 9/25/2026<br>※Entry and COE issuance by this date is not guaranteed.  |
| 13 Port of entry   | Enter information that is applicable to you.<br>If the plan is not decided yet, enter "Narita/Haneda".  |
| 14 Accompanying family members, if any   | Enter information that is applicable to you.<br>If you accompany family member(s), please be sure to contact the Incoming Student Exchange Section(studyab@grp.tohoku.ac.jp) before applying for COE.   |
| 15 Place of visa application   | Enter the name of the city where you will apply for your visa. Therefore, the answers "Tokyo" and "Sendai", etc. are wrong. It has to be a city outside of Japan.<br>If you need to apply for your visa outside your country of residence, refer to the PDF "Frequently Asked Questions" posted separately. |
| 16 Past entry into / departure from Japan  | Enter information that is applicable to you.  |
| 17 Past history of applying for a certificate of eligibility                                 | Enter information that is applicable to you.  |
| 18 Criminal record ( in Japan or overseas )  | Enter information that is applicable to you.  |
| 19 Departure by deportation / departure order  | Enter information that is applicable to you.  |
| 20 Family in Japan   | Enter information that is applicable to you.  |
| 21 Total period of education ( from elementary school to the last institution of education ) | Enter information that is applicable to you.  |
| 22 Education ( last school or institution ) or present school                                | Enter information that is applicable to you.  |
| 23 Personal History  | Please briefly enter the information that applies to you (e.g., Bachelor, (Name of) University)   |

\*Please copy the information in the yellow-shaded area exactly as it appears

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| 24<br>Method of support to pay for expenses while studying at Tohoku University | <p>You must prove that you can cover 80,000 yen or more per month.</p> <p>(1) You can check multiple options.<br/> (2) Enter information that is applicable.<br/> (3) In section ③ "Occupation ( Place of employment )," enter the nature of your supporter's occupation.<br/> e.g. bank employee, hotel manager, etc.<br/> If you have multiple supporters, please enter all of their information or upload a file with their information in the last section of this form.<br/> (4) Enter information that is applicable.<br/> <b>Proof of JASSO (Japan Student Services Organization) scholarship is NOT acceptable.DO NOT enter the information of the JASSO scholarship.</b></p> |
| 25<br>Plans after graduation or completion of the program at Tohoku University  | <p>(1) Select "Return to home country"<br/> (2) Leave it blank<br/> (3) Enter information that is applicable to you from the following options.</p> <p><b>JYPE, DEEP, and COLABS students:</b><br/> Fall semester only: 2027 Year 03 Month<br/> Fall and Spring semesters: 2027 Year 09 Month</p> <p><b>JPLA students:</b><br/> Fall semester only: 2027 Year 02 Month<br/> Fall and Spring semesters: 2027 Year 08 Month</p>   |
| 26<br>Research subject  | <p>• <b>COLABS Students:</b><br/> Enter this section. Descriptions that do not provide specific topics of your research, such as "Mathematics" or "Chemistry," are NOT acceptable.<br/> • Other students: leave it blank.</p>   |
| Japanese Language Ability   | <p>• Proof based on a Japanese language test<br/> (1)-(3)<br/> Enter information that is applicable to you.<br/> • organization and period to have received Japanese language education<br/> (1)-(3)<br/> Enter information that is applicable to you.</p>  |
| Attachments Section   | <p>Please upload the required data.<br/> Passport data (ID Page) Your Photo<br/> Financial proof documents (If needed.) Other required documents/ data (If needed.)<br/> If you have more than 6 files to be uploaded, refer to the PDF "Frequently Asked Questions" posted separately.<br/> Click "Confirm" button. If all information is entered correctly, you see a confirmation page as a next page. In the next page, please check your application info. once again and click "Apply" button.</p>  |
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Notes