



**SUPPORT
FOR
OPENING
A BANK
ACCOUNT**

SUPPORT INFORMATION

The International Support Center provides assistance in opening a **Japan Post Bank** account for international students. Our support venue is equipped with smartphones with a designated mobile app for opening a bank account.

Location

[Support for opening a **Japan Post Bank** account]
1st floor Lounge, International Exchange Building
Kawauchi Kita campus (Building code:A12)

Opening hours: 9:00am - 4:00pm

Period: September 30th, 2025 – October 10th, 2025

*Excluding Saturdays and Sundays

What to bring

- ✓ Residence card
- ✓ Passport
- ✓ Residence permit (dormitory)
- ✓ Student ID card*

*If you do not yet have a student ID card, please ask the academic affairs section of your department to issue a certificate of enrollment (在学証明書) and bring it with you instead.



NOTES FOR THIS SUPPORT

- You **MUST** complete the residence registration before applying for a bank account.
- Normally, it takes about **two weeks** after the application to receive your account and cash card.
- If you have a deadline for a scholarship or other matters, please begin the process as soon as possible.

Application via mobile app

- Your application will be made through JP bank's designated mobile app.
- In our support venue, we have multiple smartphones with a designated app for opening a bank account.
- Please prepare the documents mentioned on p. 2 before coming to our support venue.

ABOUT THE APPLICATION FORM

Phone number

- You will be asked to enter your phone number
 - If you have a **Japanese** phone number:
Please enter your number.
 - If you **DON'T** have a Japanese phone number:
Please **provide an alternative number**, such as your lab's phone number. Should this not be possible, we will provide a temporary number on-site. Once you acquire a Japanese phone number, **update the registered number at a JP Bank ATM** immediately after receiving your cash card.

Note

- Please DO NOT enter a phone number from your home country, as it will not be accepted.

Tax of residence

- You will have to select your country of tax residence.
 - If you live in Japan (if you have a residence card), the country of residence is generally “Japan.”
 - US residents will be required to enter their taxpayer identification number (SSN).

AFTER THE APPLICATION

If there are any issues with your application, you will receive a notification from JP Bank by mail. Please check your mailbox regularly.

Receiving your cash card

- The cash card will be mailed to your home address approximately 2 weeks after your application.
- If you are not at home at the time of delivery, a redelivery notice will be placed in your mailbox. Please request the re-delivery.

Note

- You can use your cash card for withdrawing / depositing at an ATM
- It is NOT a debit card: You can't pay with your cash card.



Resources

- For more information on how to start using the JP bank account, please visit the [International Support Center's webpage](#).
- Password: tusupport2025



CHANGING YOUR ACCOUNT STATUS

Normally, bank accounts opened by non-Japanese residents are assigned a “non-resident” status at the time of opening, except in certain exceptional cases.

“Non-resident” status

- The “non-resident” status applies to individuals whose stay in Japan has been less than six months.
- Even if the period of stay written on your residence card is longer than six months, you cannot change your account status until you have actually stayed in Japan for six months.

Why you need to change your status

- This “non-resident” status limits some of your account’s functions such as domestic remittance.
 - Please change the status of your account to “resident” status once you have been in Japan for more than six months.

HOW TO CHANGE YOUR ACCOUNT STATUS

Procedure

Once your actual period of stay reaches six months, please visit a post office or JP Bank and submit the designated form to change your account status.

Required information

1. Address written in alphabet
2. Name
3. Daytime contact information
4. Date of birth
5. Account number
6. Nationality
7. Entry year/date to Japan
8. Registered signature

What to bring

- Residence card
- Cash card
- Bank book (only if you have a general account)
- Seal / Inkan (only if you registered it)
- Application form
 - Filling out the form in advance will speed up the procedure.
 - Please scan the QR code on the right to download the form.



HOW TO CHANGE YOUR ACCOUNT STATUS

Notes

- If you make any mistakes while filling out the form and have registered your signature with JP Bank, you can cross out the mistake, write the correct information, and verify the changes with your signature. If you haven't registered your signature, you will need to start over and fill out a new form.
- If you have any questions about the procedure, please contact the International Support Center.