



# COLABS

**A Guide  
for the Tohoku University  
Cooperative Laboratory  
Study Program  
2024-2025**

## **1. Study**

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**(2) Course Description of Individual Research Training  
in Lab (IRTLab)**

**(3) Registration for Courses**

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# 1. Study

# **(1) Curriculum**

## **Core Course (Required)**

- Individual Research Training in Lab  
(IRTLab)**

**Students are strongly recommended to take IRTLab 4 or IRTLab 3.**

## Elective Courses

### A) Graduate Course Programs:

Graduate School of

Science / Engineering / Information Sciences / Life Sciences /

Environmental Studies / Biomedical Engineering / Agricultural Science /

Medicine / Dentistry / Pharmaceutical Sciences /

International Graduate Program for Advanced Science (IGPAS) in the  
Graduate School of Science

\*Detailed info available at Academic Affairs Section of Graduate School

### B) Junior Year Program in English (JYPE):

\*JYPE program is designed for undergraduate students, however,

COLABS students can also take JYPE courses.

If you plan to take Japanese language courses, watch the instruction video and  
register for courses.

### C) Collaborative Learning class

We highly recommend the Intercultural Collaborative Learning class for its unique opportunity  
to enhance intercultural communication and teamwork in a global setting

## (2) Course Description of IRTLab

Assignments	Applicable Students	Deadline/Date
(1) <u>Summary</u> * (template available)	<b>All Student</b> *Students participating for two semesters should submit it every semester.	<b>July 22, 2025 (Spring)</b>
(2) <u>IRTLab Poster Presentation</u> * (width 83cm x height 120cm)	<b>Fall-Spring students</b>	<b>February 4-5, 2026</b>
	<b>Spring &amp; Fall students</b> *Students participating in the Spring Semester only will not give poster presentations.	<b>August 6-8, 2025</b>
(3) <u>IRTLab Oral Presentation</u> * (approx. 15min.)	<ul style="list-style-type: none"> <li>▪ <b>Spring-only students</b></li> <li>▪ <b>Fall &amp; Spring students</b></li> </ul>	<b>August 6-8, 2025</b>
(4) <u>Research Paper</u> * (A4 size / 30-40 pages as a guide)	<b>All Students</b> *Students participating for two semesters should submit it one time in their last semester	<b>Feb. 15, 2026 (Fall)</b> <b>Aug. 15, 2025 (Spring)</b>

\* **Mandatory**

Deadlines/Dates = Japan Standard Time (JST) (as of April 2025)

## (2) Course Description of IRTLab

# IRTLab Course Categories

Table 1. School Hours (workload)

Category Name		IRTLab1	IRTLab2	IRTLab3	IRTLab4
School Hours for IRTLab (hours)	1. Implementation Hours (Research time)	150	240	300	420
	2. Participation Hours in laboratory activities	150	210	250	330
Total School Hours		300	450	550	750
ECTS Equivalent of School Hours (25 hours = 1ECTS)		12	18	22	30

Table 2. Total TU credit units of elective courses per semester necessary for completion

Categories of IRTLab (Required Course)	IRTLab1	IRTLab2	IRTLab3	IRTLab4
Total TU credits of elective courses per semester necessary for completion	9	6	4	0

# **Description of School Hours (Workload) for IRTLab**

- ① Implementation Hours**
- ② Participation Hours in lab. activities**
  - Oral presentations**
  - Seminars**
  - Meetings**
  - Tutorials**
  - Independent study**
  - Other laboratory activities**



## (3) Course Registration

### COLABS: Course Registration Form

**Submission Deadline: October 13, 2023, at 11:59 PM (JST)**

- You need to confirm your course selections with your academic advisor before submitting the form.
- Late submission is not accepted.
- Only the most recent data you submitted will be accepted if you submit the form more than once during the registration period.

moe.saito.b5@tohoku.ac.jp [アカウントを切り替える](#)



ファイルをアップロードしてこのフォームを送信すると、Google アカウントに関連付けられている名前、メールアドレス、および写真が記録されます

\* 必須の質問です

Student Information

Name

回答を入力

Tohoku University student ID number

回答を入力

**Obtain Approval  
from Academic  
Advisor**



**Submit Course  
Registration Form  
by Deadline**

Fall

October 14, 2024

Spring

April 21, 2025

### **(4) Grading System, Transcription and Credit Transfer**

- **Grades: AA / A / B / C / D**
- **Transcripts & Certificate\* (PDF):**  
**sending via email to home university**  
**and student in Apr. and/or Oct.**
- **Credit Transfer**

### **(5) Certificate of Completion\***

## (6) Period of Study in Exchange Program

Program	Study Period	Program End:
JYPE	1 or 2 Semester(s)	Poster (Fall) / Oral (Spring)
COLABS		Oral Presentation
DEEP		Final Class

If you wish to shorten or extend the exchange period:

Confirm with the home university for eligibility.

Submit an official letter to the student exchange division, if the extension is approved by your home university.

Once the student exchange division receive the letter, we will contact your academic advisor about your request.

Discuss with your academic advisor at Tohoku University for permission.

Share the email response from your academic advisor regarding the extension with the student exchange division.

Deadline; **May 15 (Spring)** / Nov. 15 (Fall).

# (7) Academic Calendar

## Fall Semester (Oct. 2024 - Mar. 2025)

Orientation	September 27
Classes Begin	October 1
Winter Vacation	Dec. 30 - Jan. 3, 2025
Classes End	Feb. 3, 2025
<u>IRTLab Oral / Poster Presentation</u>	Feb. 4-5 *JYPE • COLABS only
Self-Education Period	Feb. 6 – April 7, 2025

## Spring Semester (Apr. 2025 - Sep. 2025)

Orientation	April 2
Classes Begin	April 8
<u>IRTLab Oral / Poster Presentation</u>	August 6-8 *JYPE • COLABS only
Classes End	August 5

💡 The Academic Calendar is in Japan time and subject to change. (as of April 2025)

# 2. JASSO

## 2. JASSO

- **JASSO Scholarship Orientation Video already available via Google Classroom.**
- **For more information, refer to the email and join the Google classroom titled “JASSO Scholarship Classroom 2025S” \*.**
- **We will contact you in the Google Classroom for pledges, monthly Signing Dates, Bank account and other important information, make sure to join!**

**\*We will send you an invitation email for the Google classroom, please check your Tohokudai-DC email address.**

**The April signing dates are the 3rd and 4th.**

# Things you need to do

for JASSO scholarship

**1. Participate in Google classroom**

**2. Submit Transfer Request Form**

**3. Sign for attendance confirmation sheet**

**4. Answer a web questionnaire**



Monthly signing



Open your bank account



Transfer at the end of the month

# 1. Participate in Google classroom

**\*The JASSO Scholarship Orientation will be held online from **Today** via Google classroom, all of the JASSO scholarship awardees should participate in. (Time: anytime)**

- When you receive an invitation email for “JASSO Scholarship Classroom 2025S”, log in the google classroom with your Tohoku-Dai Gmail account and password.
- View the material of the orientation.
- After checking the materials, click “Class (授業)”, then complete the "Pledge for the JASSO Scholarship Awardee“ and “H-1/H-2 Report of JASSO”.

## **\*JASSO Signing Schedule:**

**JASSO scholarship awardees are required to sign for the designated attendance confirmation sheet every beginning of month to receive the scholarship. Please come to the Student Exchange Division (C-6 counter, second floor of the Education and Student Support Center (A01)) with your residence card. (If you do not have the residence card yet, bring your passport).**

**For the October signing, the signing date is designated on April 3<sup>rd</sup> and 4<sup>th</sup>. If you are unable to sign on the above date due to unavoidable reasons (research activities or classes), please contact us in advance.**



## 2. Submit Transfer Request Form

### ○Documents to submit

You need to submit the “Wire Transfer Request Form” to receive the JASSO Scholarship via bank transfer.

Please submit the required documents as soon as you receive the bank book or the card in your hand.



Sample: Bank Card

### ○How to submit: Via Google Form

We will announce how to submit the “Wire Transfer Request Form” at the JASSO Google classroom.


Please wait for an email to join the classroom.

New students open a Japan Post Bank (JP Bank) account with your smartphone using the “Yucho Direct Plus” app.

For more information on how to open a bank account, check STEP 4: Opening a Bank Account in Getting Started in Japan.

The Bank accounts page in TU Support is also useful.

**6-C Counter at the Student Exchange Division, 2nd floor of the Education and Student Support Center.**



大學入學考試委員會 大學入學考試中心 大學聯合招生委員會  
 Bachelor's Entrance Exam Program Academic Year 2022-2023  
 Confirmation of Attendance and Fee Voluntary Receipt

1. 請將此表填妥後，寄回大學入學考試委員會。  
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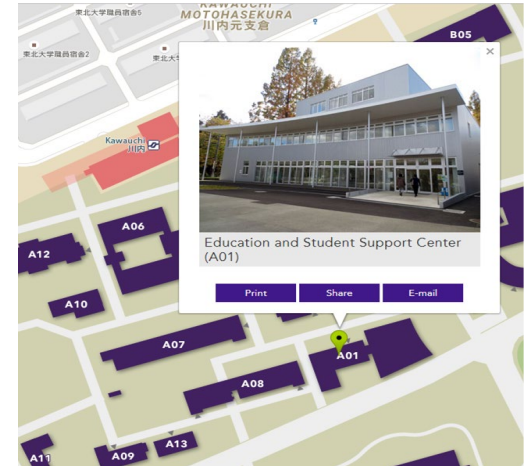
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**If you miss signing days, the scholarship for the month will NOT be provided.**

# 3. Contact

# Chair of the Program

Yoshitaka KASUKABE

Ph.D. Professor

Global Learning Center

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# General Inquiries

Program Coordinator

Incoming Student Exchange Section,  
Student Exchange Division

Contact Form

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