

科目名	英語論文作成法		
曜日・講時	水曜2限		
セメスター	3	単位数	2単位
担当教員	S T E P H E N   H A L E		
科目ナンバリング	LHM-ENG203E	使用言語	English
メディア授業科目		主要授業科目	○
授業題目	Academic Writing in English I		
授業の目的と概要	<p>This course is an introduction to the process of academic writing in English. The foremost objective is to enable students to gain practical skills and confidence for communicating effectively in formal English writing. To this end, students will learn and practice the basics for: (1) common and uncommon uses of a variety of punctuation marks; (2) the correct page layout for writing paragraphs and essays; (3) sentence, paragraph, and essay structure for different essay types; and (4) strategies for pre-writing, writing, proofreading and revision.</p> <p>Note that all writing in this course will essentially be collaborative as a result of input and revision advice from peers and instructor alike. In other words, only revised second drafts of writing will be accepted for evaluation (scoring). Also note that Academic Writing I is a prerequisite course for acquiring the skills needed for succeeding in Academic Writing II, which focuses on all steps and related issues in the process of research paper writing in English.</p>		
学修の到達目標	<p>As a result of completing this course, students will be able to:</p> <ol style="list-style-type: none"> <li>1) apply the fundamental rules of page layout in word processing for formal academic essays in English.</li> <li>2) identify different types of essays and make correct writing decisions related to punctuation, diction, sentence and paragraph structure, and essay organization.</li> <li>3) find and correct common grammatical and mechanical mistakes in writing.</li> <li>4) write an effective self-introductory paragraph, a descriptive essay, a narrative essay, and a process essay.</li> </ol>		
授業内容・方法と進度予定	<ol style="list-style-type: none"> <li>1) Semester I Course Introduction; the Writing Process; Plagiarism</li> <li>2) Page Layout Rules and Word Processing; Writing Email</li> <li>3) Capitalization Rules; Parts of a Paragraph; Introduction to Assignment 1</li> <li>4) Basic Sentence Structure; Revision (Proofreading and Editing)</li> <li>5) Parts of an Essay; Introduction Paragraph; Attention Getters</li> <li>6) Thesis Statements; Introduction to Assignment 2; Essay Model Analysis</li> <li>7) Parallelism; Conclusion Paragraph; Colons and Semicolons</li> <li>8) Writing Workshop for Assignment 2</li> <li>9) Introduction to Assignment 3; Essay Model Analysis</li> <li>10) Hyphens and Dashes; Cohesion</li> <li>11) Writing Workshop for Assignment 3</li> <li>12) Writing about a Process; Introduction to Assignment 4; Essay Model Analysis</li> <li>13) Process Writing (continued); Audience and Tone</li> <li>14) Writing Workshop for Assignment 3; Test Preview/Course Review and Evaluation</li> <li>15) Semester I Test</li> </ol>		
成績評価方法	The final grade will be determined by: (1) class work, homework, and class attendance; (2) writing assignments, and (3) a semester test.		
教科書および参考書	Reference materials and practical activities will be provided on a weekly basis in printed and/or digital form. All assignments and class prints, furthermore, should be saved and carefully stored in a notebook.		
授業時間外学修	There is a lot of homework in this course, especially in completing writing assignments according to strict—yet reasonable—deadlines. Because most of the learning is based on actually doing and redoing a series of tasks, success in this course depends on consistent effort outside of class hours and timely completion of all assignments.		
実務・実践的授業			
その他	<p>Class attendance is expected at all times. Absences will adversely affect your grade in this course.</p> <p>In principle, no auditors will be accepted.</p>		

1 単位の授業科目は、4 5 時間の学修を必要とする内容をもって構成することを標準としています。1 単位の修得に必要な学修時間の目安は、「講義・演習」については1 5 ～3 0 時間の授業および授業時間外学修（予習・復習など）3 0 ～1 5 時間、「実験、実習及び実技」については3 0 ～4 5 時間の授業および授業時間外学修（予習・復習など）1 5 ～0 時間です。