

Moving into University House Sanjo

1. Residence Registration

(1) Residence registration Date and Time

On and after March 25 (Mon.)

Monday to Friday (excluding holidays and weekends)

9:00~ 17:00

* 1 There will be registration meetings at the times stated above.

Please note that the registration must be made by the prospective resident himself/herself.

* 2 Each registration meeting takes about 30 minutes.

(2) Please be sure to bring your **residence permit** and **your ID** with you when you move in. If you cannot bring an original residence permit, please show its copy or its PDF version to the dorm staff.

(3) After attending the registration meeting, you can receive your room key.

2. Facilities in your Residence

Furnishings: wardrobe, bookshelf, study desk, chair, bed, air conditioner

Shared facilities: kitchen, washing machine, TV, vacuum cleaner, iron, shower room, toilets

* B Type room has shower room and toilet.

* If you need an Internet connection in your room, please apply for it at the office.

(Application fee 3,300yen Monthly fee 2,970yen... with a Wi-Fi router)

* If you wish to apply for the bedding rental, please use the attached application to rent bedding.

3. Payment of Fees

The initial deposit of 30,000 yen and two months' rent and maintenance fee must be paid.

Please transfer the specified amount by bank within approximately two weeks after moving in.

If there is a delay in payment, please contact the dorm office after you move in.

4. Parking

You need a parking permit if you wish to park your car in University House parking area.

Please apply to the University House Sanjo Office.

5. Other

(1) Those who violate University House Management Regulations may lose their Residence Permit or be evicted.

* Cases of residence permit cancellation or eviction

-- If you fail to move in within seven days of the start of the move-in period without providing a reason.

-- If you allow unauthorized persons to stay overnight in your room.

-- If you damage the dorm facilities badly.

-- If your behavior is substantially disruptive to other residents.

-- If you fail to pay housing, maintenance or other fees for three months or longer.

(2) Smoking Rules

Smoking cigarettes and burning incense are strictly prohibited all Sanjo area including your room. If your room becomes smelly or dirty due to smoking or incense, you must pay a cleaning fee.

(3) Restriction of baggage

Bringing electric home appliances or furniture is restricted. (Except for PCs.)

You can rent appliances if you wish to use them in your room.

Contact address: Life Support Section, Student Services Division, Tohoku University

TEL 022-795-3774

Email ihome@grp.tohoku.ac.jp