

# A guide for the TOHOKU UNIVERSITY Natural Science Direct Enrollment Education Program (DEEP) - Special AUDITING student

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## I. Study

### 1. Curriculum

Each semester consists of 15 weeks of classwork. Students discuss the content completed by students and the course schedule etc. with their academic advisors. Detailed information on courses will be obtained from each assigned faculty/school. **Students are required to take a total of 13 credits per semester.** Two credits are given for most of the lecture courses that meet once a week for 90 minutes. Accompanied by the above credits of Tohoku University, we will provide information regarding the student's academic performance in coursework. For further information on credit transfer, please see "4. Grading System, Transcription and Credit Transfer".

DEEP students can take [FGL courses](#).

- [Advanced Molecular Chemistry Course \(AMC\)](#) – Science
- [International Mechanical and Aerospace Engineering Course \(IMAC-U\)](#) – Engineering
- [Applied Marine Biology Course \(AMB\)](#) - Agriculture

*For optional courses, students may audit courses in the Junior Year Program in English (JYPE), by permission of the instructor except for Japanese Language courses and Individual Research Training course of JYPE. However, students should not expect any special treatment in such courses.*

*Please find the Detailed Course Descriptions and updated Class Schedule on the website for JYPE students.*

## 2. Class Schedule

The updated Class Schedule is obtained at each assigned faculty/school. In order to obtain the maximum outcomes in Natural Science DEEP program, please discuss your course works with your academic advisor and get feedback frequently.

## 3. Registration for Courses

- Submit your Registration form to **Academic Affairs Section** of assigned faculty/school by the deadline accordingly. The deadline differs depending on each faculty/school.
- The school time for one class is 90 minutes
- 2 credits are given for most of the lecture courses.
- 1 Tohoku University credit is equivalent to 45 hours of study time
- **Basically, any course change requests are to be declined after the respective deadlines.**

\* Students should ask the “Academic Affairs Section” of each assigned faculty/school and/or their academic advisors about the Class Schedule and detailed registration processes of each faculty/school.

### **! IMPORTANT !**

**In general, DEEP students cannot take graduate classes.**

**Even if you attend a graduate class, it will be treated as an unregistered class.**

**Please note that DEEP students generally cannot officially register for graduate classes.**

## 4. Grading System, Transcription, and Credit Transfer

The respective faculties will certify course credits. The academic credits earned at Tohoku University should be acceptable at students' home institutions in accordance with the student exchange agreement.

(1) Grades in the courses will be assigned as follows.

AA ...90-100% / A ...80-89% / B ...70-79% / C ...60-69% / D ...Failure

(2) A copy of the academic transcript will be sent via email to each student's home university and the student approximately two months after classes end (April and/or October). Students are responsible for obtaining the credits at their home university on the basis of their transcript. Credits earned at Tohoku University can be transferred to a student's home university in accordance with its credit transfer policies

## 5. Certificate of Completion

A “Certificate of Completion” will be awarded to students who fulfilled the program requirements. The certificate will be sent via email to the student's home university and the student with their academic transcripts after the exchange period ends (April and/or October).

## 6. Period of Study in Exchange Programs

Program	Study Period	Program End:
JYPE	One Semester or One Year	Poster (Fall) / Oral (Spring)
COLABS		Oral Presentation
DEEP		Final Class

\*If you wish to shorten or extend the exchange period:

- Request to the home university about the possibilities.

- Discuss your academic advisor at Tohoku University for permission.
- Submit an official request letter from your home university to the Student Exchange Division by **the relevant Deadline: May 15 (spring) / Nov. 15 (fall)**
- JYPE students who enrolled in spring are ineligible for program extensions.

## 7. [Academic Calendar](#)

## II. JASSO (Japan Student Services Organization) Scholarship

(1) All JASSO Scholars are required to attend the "[JASSO Scholarship Classroom 2023F](#)", attend an orientation video, and submit a pledge and report.

(2) JASSO Scholarship procedures are as follows:

- A **monthly stipend of 80,000 yen** will be transferred to the student's bank account around the end of every month. (Except for April and October. The payment for April will be made around the end of May. The payment for October will be made in November. We will announce them via Google classroom).
  - JASSO scholars **must sign the confirmation form** at the Student Exchange Division during the signing period every month. You have to bring your residence card.
  - JASSO scholars will be disqualified from receiving the stipend for the month if they missed the signing period, regardless of the reason.
  - Contact the Student Exchange Division for any questions regarding the JASSO scholarship [via Google classroom](#). (Classrooms are available to join from October 2nd)
- \* We send the invitation mail of Google classroom for JASSO awardees, please check your Tohoku DC mail.

(3) **Period of Scholarship - The scholarship period is as follows:**

Period of Stay	From:	To:
Spring semester only	April	July
Spring and fall semester		January
Fall semester only	October	January
Fall and spring semester		July

\* JASSO scholars, in principle, cannot change their scholarship period. \*

(4) **Requirements to receive the scholarship**

There are several tasks that must be performed to receive the JASSO scholarship. Students are required to fill in and submit the designated forms by the end of the scholarship period. The designated forms will be sent by the Student Exchange Division. Please check the Classroom for more information.

## III. Insurance

All exchange students are required to join the following types of insurance.

1. National Health Insurance
2. Personal Accident Insurance for Students Pursuing Education and Research ("GAKKENSAI")
3. Comprehensive Insurance for Students Lives Coupled with PAS "GAKKENSAI" for International Students ("Inbound futai-gakuso")

## ★Important Notices

### > Adherence to Japanese Law

Students are to adhere to Japanese Law during their stay in Japan. Do not violate the law, or you will be punished under the jurisdiction of Japan.

### > Drinking and Smoking

In Japan, if you are underage until 20, with respect to drinking alcoholic beverages and smoking tobacco products; you may also require a legal guardian's permission in order to sign contracts, such as for a credit card.

**NB: Regardless of your age, smoking is prohibited throughout the Tohoku University campuses and the dormitories.**

### > Dormitory

Students must follow the rules of the university dormitories during their stay, as per the instructions given at the dormitory orientation when they arrive. Students are not allowed to let friends and/or family members stay overnight in their rooms. Please avoid making any trouble and keep up good relations with other residents.

**Tohoku University will promptly report students who are behind in their rent payments to their home universities. Students will be obliged to return home during the program if they fail to pay even after receiving a reminder from Tohoku University.**

### > Driving cars and motorcycles

It is not recommended that students drive cars or motorcycles even if they have drivers' licenses.

### > Mobile phones

For those who would like to subscribe to a mobile carrier, it is important to understand and agree to all terms of the contract beforehand. It is the responsibility of the student to make the necessary payments.

### > Health and Safety

Staying healthy and safe is the most important thing for making the most of life at Tohoku University. Refer to the information on the [TU Support website](#) if you are feeling unwell.

### > [Counseling](#) and [Disability Services](#)

These free services are available if you encounter difficulties and/or feel anxious during the program. The details of student problems will be kept strictly confidential. (Consultations are also offered in English.) You may contact them by e-mail or visit the center directly.

## IV. Other

### > Admission Discount for International Students

Free or discounted admission can be obtained by international students at public facilities such as museums, parks, and gardens in Sendai. Show your student ID and residence card at the entrance.

### > University Library

Students are required to present their library cards to use the University Library.

### > Events Intended for International Students

Several excursions and events will be organized for international students.

## VI. Contact information

[Chair of the Program]	Yoshitaka KASUKABE, Ph.D. Professor Global Learning Center yoshitaka.kasukabe.c3@tohoku.ac.jp
[General Issues]	Incoming Student Exchange Section, Student Exchange Division studyab@grp.tohoku.ac.jp
[Useful Link]	- <a href="#">Tohoku University Information for Incoming Exchange Students</a> - <a href="#">Tohoku University International Support Office</a> - <a href="#">Google Classroom for DEEP student</a> (Activate from October 1st)