**Course Cancellation Form**

Students may cancel courses during [this period of time](https://www.insc.tohoku.ac.jp/english/exchange/ipla/#ank03). No changes are permitted after this point. A cancelled course does not appear on the student’s academic transcript. If a student does not officially cancel a course by the deadline, the student will be assigned the appropriate grade by the instructor.

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| --- | --- |
| **Name in Full** |  |
| **Student ID** |  |
| **Signature of Academic Advisor \*** |  |
| **Signature of Class Instructor \*** |  |

\*Signature of your academic advisor and class instructor is unnecessary if you are participating online. An approval email from your academic advisor and class instructor is required instead.

Write down ALL courses you wish to cancel including non-credit Japanese courses.

**Drop**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course Code** | **Course Title** | **Credit** | **Day** | **Hour** | **Instructor’s Name** |
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