

# How to submit your application via TAO

1. You must first create an account on TAO. Make sure that your language setting is English.
2. After creating your TAO account, please login and click “Tohoku University” > “FGL Undergraduate Course” and select your desired course (AMC/IMAC-U/AMB).  
Follow the onscreen instructions when filling out or uploading the materials.
3. **Be sure to click “Complete my application” button when completing your application.**  
The button will be shown on the bottom of the screen, once after all the Application forms filled out.

You do **NOT** need to create a “Profile” on TAO in this admission.

The screenshot displays the TAO interface for the FGL Undergraduate Courses\_AMC. The top navigation includes 'Search schools', 'Admission categories', 'Profile', 'Application List', 'Favorites', and 'Message'. The main content area shows the course name and progress indicators. A red arrow points to the 'Complete my application' button at the bottom left. A callout box highlights the 'Profile' link, indicating it is not required.

4. Make sure to confirm your application status has been changed to “Application Completed”.

The screenshot shows the TAO interface after the application is completed. The status 'Application completed' is highlighted with a red box and a red arrow. The progress bars remain at 6/6. The 'Application details' section is visible, and there are buttons for 'Show my screening status' and 'Application data'.

## NOTE:

- Your application will only be accepted if you complete the application procedures through TAO during the Application Period.
- If we have any questions about your application, admissions staff will contact you via TAO. Please follow their instructions.