

# Things you need to do

for JASSO scholarship

**1. Submit Transfer Request Form**

**2. Sign for attendance confirmation sheet**

**3. Answer a web questionnaire**

# 1. Submit Transfer Request Form

○ Documents to submit  
(Due date: TBA)

○ Place to submit:  
International exchange student office

## ① Transfer request

様式1 (留學生課)		申請者氏名	
Transfer Request 銀行振込依頼書(個人新規用)		申請者印	
平成 年 月 日		申請者印	
所属 職名 (name / position)	教育・学生支援部留學生課		
PROGRAM & FACULTY/GRAD. SCHOOL	<input type="checkbox"/> JTYPE <input type="checkbox"/> DEEP-Bridge <input type="checkbox"/> DEEP <input type="checkbox"/> COLABS <input type="checkbox"/> IPLA		
申請者 (name)	SIGNATURE		
STUDENT ID			
住所 (address)	<input type="checkbox"/> 10-1, Sanjo-machi, Aoba-ku, Sendai, 981-0935 (〒981-0935 仙台市青葉区三森町1-1) <input type="checkbox"/> International House (IH) Sanjo I (国際交流会館三森第一会館) <input type="checkbox"/> University House (UH) Sanjo (ユニバーシティハウス三森) <input type="checkbox"/> University House (UH) Sanjo II (ユニバーシティハウス三森II) <input type="checkbox"/> University House (UH) Sanjo III (ユニバーシティハウス三森III)		
Room No.	<input type="checkbox"/> 10-15, Sanjo-machi, Aoba-ku, Sendai, 981-0935 International House (IH) Sanjo 2 (〒981-0935 仙台市青葉区三森町1-15 国際交流会館三森第二会館)		
連絡先等 (TEL) ※任意			
E-MAIL ADDRESS	Remittance notifications will be sent as a PDF file via e-mail to your DO mail address (http://www.do.tohoku.ac.jp/guide/Mail/Index_domai.html) from the Finance Department (shihar@mail@sumai.tohoku.ac.jp)		

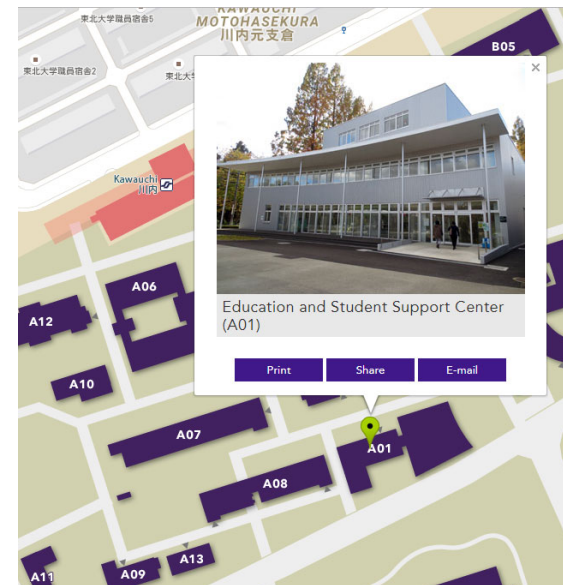
I request you to transfer the scholarship, the remuneration etc. to the bank account below.

振込金融機関 (Bank name / branch) <input type="checkbox"/> The 77 Bank (七十七銀行) <input type="checkbox"/> Japan Post Bank (ゆうちょ銀行) <input type="checkbox"/> Others (その他)	支店名 (BRANCH) <input type="checkbox"/> Main Office (本店) <input type="checkbox"/> Branch (その他支店)
預金種別 (Saving type) <input checked="" type="checkbox"/> 普通預金 (SAVINGS ACCOUNT) <input type="checkbox"/> 当座預金 (CHECKING ACCOUNT)	印 <input type="checkbox"/> 印 <input type="checkbox"/> 印

1. ご記入の際は、預金通帳またはキャッシュカード等、支店名、口座番号等のご照会をお願いします。(特に、支店統合による支店変更は、ご注意ください。)

## ② Copies of bankbook (Front cover and First page)

NOTE: make sure to submit both copy of front cover and first page together  
Sample: 77 BANK (Front cover)



2nd floor of Education and Student Support Center

## 2. Sign for confirmation sheet

–When : Every month on **yellow highlighted date** on Signing Schedule

–Where : International exchange student office

**!IMPORTANT!:**

If you miss signing days, the scholarship for the month will NOT be provided.

JASSO Scholarship Signing Schedule 2019

(For Students)

April, 2019    May, 2019    June, 2019

July, 2019    August, 2019    September, 2019

October, 2019    November, 2019    December, 2019

January, 2020    February, 2020    March, 2020

→ Signing period

Note 1: Signing period is strict. In case the due dates are not met, the scholarship for the month will NOT be provided.

Note 2: Payday is around 25th of each month.

# 3. Answer web questionnaire(H-2 Form)

URL: <https://bit.ly/2GkiMQ1>

**-Deadline:**  
**the middle of February or August**  
**before you leave Japan**

[H-2] Completion Report of 2019 JASSO Student Exchange Support Program (Short-term Study in Japan) / 受入学生留学前・留学後報告書

Please fill in all the blank or choose one of the options to answer the questions. If the form is completed successfully, an automatic message will be sent to your registered email address. Only English characters are allowed.  
記入欄は黒太字で囲まれた部分です。記入欄に文字数制限はありません。フォームが送信されると、自動応答メッセージがメールで送信されます。記入欄へは、できるだけ英語で入力してください。

TOP > For International Students > Exchange Programs  
> [H-2] Completion Report of 2019 JASSO Student Exchange Support Program (Short-term Study in Japan) / 受入学生留学前・留学後報告書

All questions are mandatory./全ての質問に回答してください。

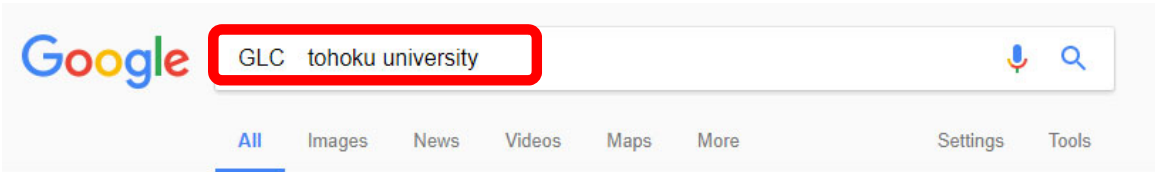
**-About 15 minutes to finish**

Your information/基本情報

0	Student ID/学籍番号	<input type="text"/>
1	Name/氏名	Full name same as passport/パスポート記載名
2	Nationality/国籍	<input type="text"/>
3	Email Address/メールアドレス	Permanent email/常に使用可能なアドレス
4	Would you subscribe to JASSO Newsletter "Japan Alumni eNews" for international students?/ 機構メールマガジン「Japan Alumni eNews」への登録・配信を希望しますか？	<input type="text" value="select"/>
5	Was any orientation program provided to you before going to Japan?/ 留学・研修前オリエンテーション	<input type="text" value="select"/>

**-Accessible to smart phone**

# ALL information is available on GLC website



[For International Students | Tohoku University](#)

The Global Learning Center plans and conducts programs and activities related to studying abroad, language learning, international exchange, and ...

[GLC Activity Reports](#)

The Global Learning Center plans and conducts programs and ...

[Faculty Members](#)

Tohoku university global learning center plays a pivotal role in the ...

Remember to bookmark the page!

## JASSO Scholarship (FALL SEMESTER 2017)

As explained in the [JASSO Scholarship Guidance](#), for those who receive the JASSO scholarship, you are required to do following:

1. Sign at the Student Exchange Division [\[Map\]](#) every month: [Monthly Signing Calendar](#)
  2. Submit the designated online form when the exchange program ends [\[H-2 form\]](#).
- For other conditions, please read [\[JASSO Guideline\]](#) carefully.

**NEW STUDENTS:** In order to transfer the first stipend, new JASSO scholars are required to submit Transfer Request Form (signature required) to the Student Exchange Division, **no later than October 11, 2017**. Otherwise you will not able to receive the scholarship.

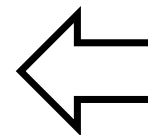
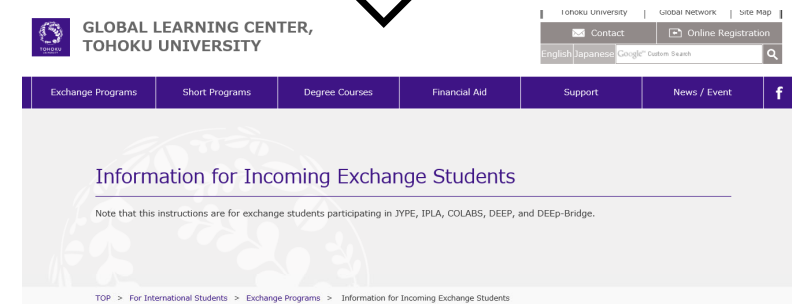
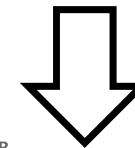
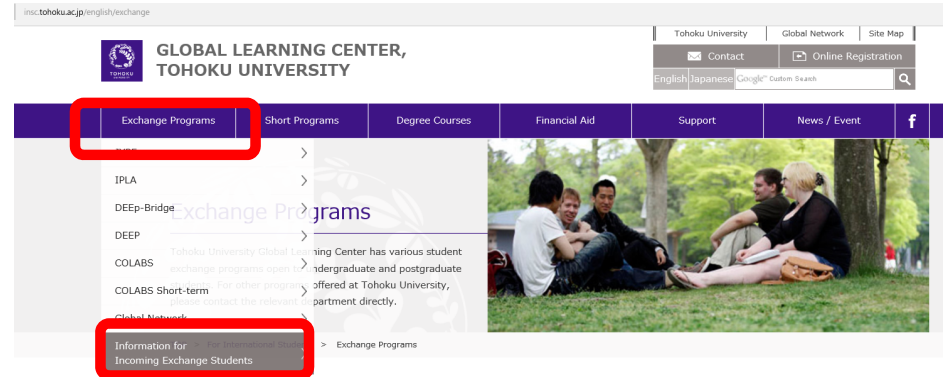
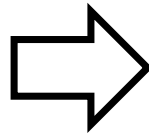
## Certificate Request/Temporary Leave Notification

### Certificate Request Form

If you need a certificate issued by Tohoku University, fill in the [Certificate Request Form](#) online. In case you have your own form, upload it to the online form and explain in the comment field. When it's ready, you can pick up [here](#) at the Student Exchange Division.

### Temporary Leave Form

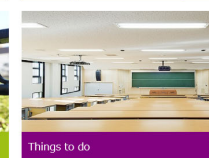
If you leave Japan temporarily during the exchange period, submit a [Temporary Leave Form](#). Make sure your academic advisor has agreed your travel plan before submitting this form.



### Preparing to Arrive



### Getting Started in Japan



### Current Students

