Tohoku University Safety Confirmation System

(1) Registering e-mail addresses

This system contacts all users by email, so you need only register your e-mail address to receive messages from the university. You can register via the Student Affairs Information System (students) or Integrated Electronic Authentication System (staff).

*Your address for the Digital Campus Mail (DC Mail, implemented October 2014) will already be registered in the Safety Confirmation System

Students: How to register via the Student Affairs Information System

Safety confirmation messages will be sent to the addresses you enter in "E-mail address 1" and "Forwarding address."

Student Services

New Application

E-mail address 1

Change Student Information
(学生情報変更届)

Student Services(学生支援) tab
↓
New Application (新規申請) menu
↓
Change Student Information (学生情報変更届)

Tohoku University Safety Confirmation System

Students: How to register via the Student Affairs Information System

HOME tab
↓
Set Message Forwarding(メッセージ転送設定) menu

About forwarding addresses...
You can enter a forwarding address to receive information by e-mail, such as class cancellation notices.
Information from the Student Affairs Information System will be delivered according to your settings for content to be forwarded, delivery time, and message type.
In the case of emergencies or urgent notices, messages may be delivered at anytime, regardless of your delivery time setting.

* The mail address you enter will be registered in the Safety Confirmation System.
* If you are using a spam filter (particularly for your mobile phone) please whitelist the following addresses to ensure you can receive notifications.
  gkms-send@bureau.tohoku.ac.jp (sender's address for Student Affairs Information System)
  tohoku-univ@anpi.tohoku.ac.jp (sender's address for Safety Confirmation System)

Tohoku University Safety Confirmation System

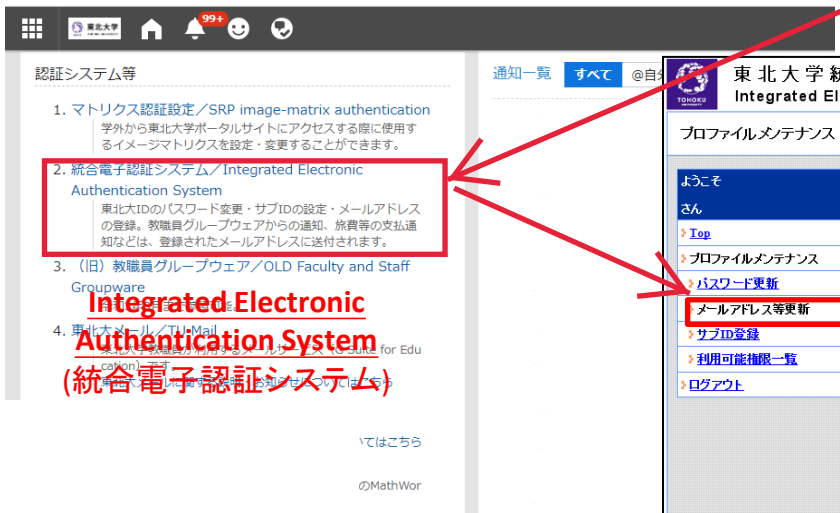## Staff: How to register via the Integrated Electronic

Safety confirmation messages will be sent to the address you enter in "Email address (private)."

For Staff (教職員向け)

Log in with your Tohoku University ID

Integrated Electronic Authentication System (統合電子認証システム)

The university will send safety confirmation messages to the address you enter here.

For Staff (教職員向け) tab
↓
Log in with your Tohoku University ID
↓
Integrated Electronic Authentication System (統合電子認証システム)
↓
Edit Profile
↓
SAVE

Tohoku University Safety Confirmation System

(2) How to respond to e-mailed safety confirmation messages (example)

Click URL in the message's text.
↓
Select responses for each item.
↓
Click the Respond (回答) button.

Safety confirmation response is complete

Basic operations also same for mobile/smart phones.
You can respond through the official app too.

(3) Other
1. The sender's address will appear as tohoku-univ@anpi.tohoku.ac.jp
   Adjust your mail settings so you can receive messages from this domain.
2. If you receive no messages:
-Is your in-box full?　→ Free some space in your in-box.
-Is the message still on the mail server?　→ Run "Check for new messages" etc. on your mail client.
-Do you have a mail filter?　→ Add the domain to your filter's whitelist.

4

(4) How to register via the official app

Download and install the free Emergency Call (エマージェンシーコール) app from the Apple App or Google Play Store. When configuring the connection settings, enter your Tohoku University ID and password to receive notifications from the app. (If you change your Integrated Electronic Authentication System password, please change the password in the app as well.)

1. On the initial configuration screen, enter the below links, shown in blue, for URL (1) and URL (2).
   URL (1): https://asp34.emc-call3rd.jp/tohoku-univ
   URL (2): https://asp34.emc-call4th.jp/tohoku-univ

2. Enter your Tohoku University ID and password, then tap the "Register" button.
* We recommend turning on "Save user ID and password."

(3) The notification history screen will be displayed. This concludes initial setup.
(If you have no notification history, the screen will be blank.)

How to respond through the

*The format of notifications may differ depending on your device and settings.

Tap the received notification, or tap the app icon to start it, and enter your responses.

5