

A GUIDE FOR THE TOHOKU UNIVERSITY JUNIOR YEAR PROGRAM IN ENGLISH (JYPE)

As of March 2021

CONTENTS

1. Study
 - (1) Curriculum
 - (2) Class Schedule
 - (3) Registration for Courses
 - (4) Grading System, Transcription and Credit Transfer
 - (5) Certificate of Completion
 - (6) Period of Study in Exchange Program
 - (7) Academic Calendar
 2. JASSO (Japan Student Services Organization) Scholarship
 3. Insurance
 4. Important Notices
 5. Other
 6. Contact information
-

1. Study

(1) Curriculum

Course Description

The Tohoku University JYPE program consists of;

- **Core Course (Required):**
 - **Individual Research Training Senior A/B*** (IRT Senior A/B*)
 - **Individual Research Training A/B*** (IRT A/B*)(*A = Fall Semester / B = Spring Semester)
- **Elective Courses** of your choice offered in English

Core Course (Required)

There are 2 types of Individual Research Training (IRT);

Type	Semester	Classes per week	Total School Hours per semester	IRT Course Credits per semester	Credits* of Elective Courses per semester
IRT Senior A/B	A=Fall	20	550	10	3 or more
IRT A/B	B=Spring	10	300	5	8 or more

*Necessary for completion (to make a total credits of 13 or more per semester, including the credits of the IRT course)

Individual Research Training Senior A / B (IRT Senior A/B)

Consult with your supervisor prior to course registration, and discuss their requirements for IRT Senior and for courses other than IRT Senior.

The enrollment conditions for IRT Senior are follows:

1. The student has finished the necessary courses for graduation and obtained excellent grades.
2. The student's academic advisor judges the student to have sufficient ability to take and understand graduate-level classes.
3. The student has a strong desire to undergo research training (IRT).
4. The student will obtain three or more Tohoku University credits in subjects other than research training (IRT Senior), and will be able to complete the JYPE program.

Note:

- Students who feel that they were not assigned to suitable laboratories for Individual Research Training / Individual Research Training Senior should contact the Incoming Student Exchange Section as soon as possible.
- In order to obtain the maximum outcome in the Individual Research Training course, please discuss your results with your academic advisor and get feedback frequently.
- Since JYPE students are not degree candidates at Tohoku University, the Individual Research Training course does not take the place of a graduation thesis.

Elective Courses

- **JYPE Courses**

Information on the courses offered in this academic year (including some advanced-level courses) is available on the website.

- **Other Courses**

Students in this program can also take* courses from the Future Global Leadership (FGL) program.

- Science: Advanced Molecular Chemistry Course (AMC) (Chemistry, Science)
- Engineering: International Mechanical and Aerospace Engineering Course Undergraduate (IMAC-U) (Mechanical and Aerospace Engineering, Engineering)
- Agriculture: Applied Marine Biology Course (AMB) (Applied Biosciences, Agriculture)

Also, some General Education Subjects for the FGL program are available* to JYPE students.

*Upon the approval of their academic advisors and course instructors.

Course Requirement

- Take a total of **13 credits** or more per semester (including the credits for IRT / IRT Senior)
- Submit required documents and attend mandatory event(s).

The following will be required to complete the IRT/IRT Senior course.

Assignments	Applicable Students
(1) Summary (template available)	All Students
(2) Abstract (A4 size / 1 page)	
(3) IRT Poster presentation (Poster Size: W83cm x H120cm)	All Students (Fall semester)
(4) IRT Oral presentation (approx. 10min. incl. Q&A time)	All Students (Spring semester)
(5) Research Paper (A4 size / 20-30 pages (suggested length))	IRT Senior Students (at the end of their exchange period)

Note:

- All JYPE students are obliged to attend the 1-2day IRT presentation event(s). *MANDATORY*
- All the assignments mentioned above must be:
 - approved by your academic advisor before submission.
 - written in English.
- The summary is an important outline of the abstract to be shared with other participants, therefore, any confidential information must be excluded due to the university's Intellectual Property Protection policies.
- Avoid setting up a dormitory move-out inspection on the presentation dates.

Important Notes

- Each class is **90 minutes** long (except for Japanese Language Program classes)
- **2 credits** are given for most of the lecture courses
- **1 TU credit** is equivalent to **45 hours** of study time

(2) Class Schedule

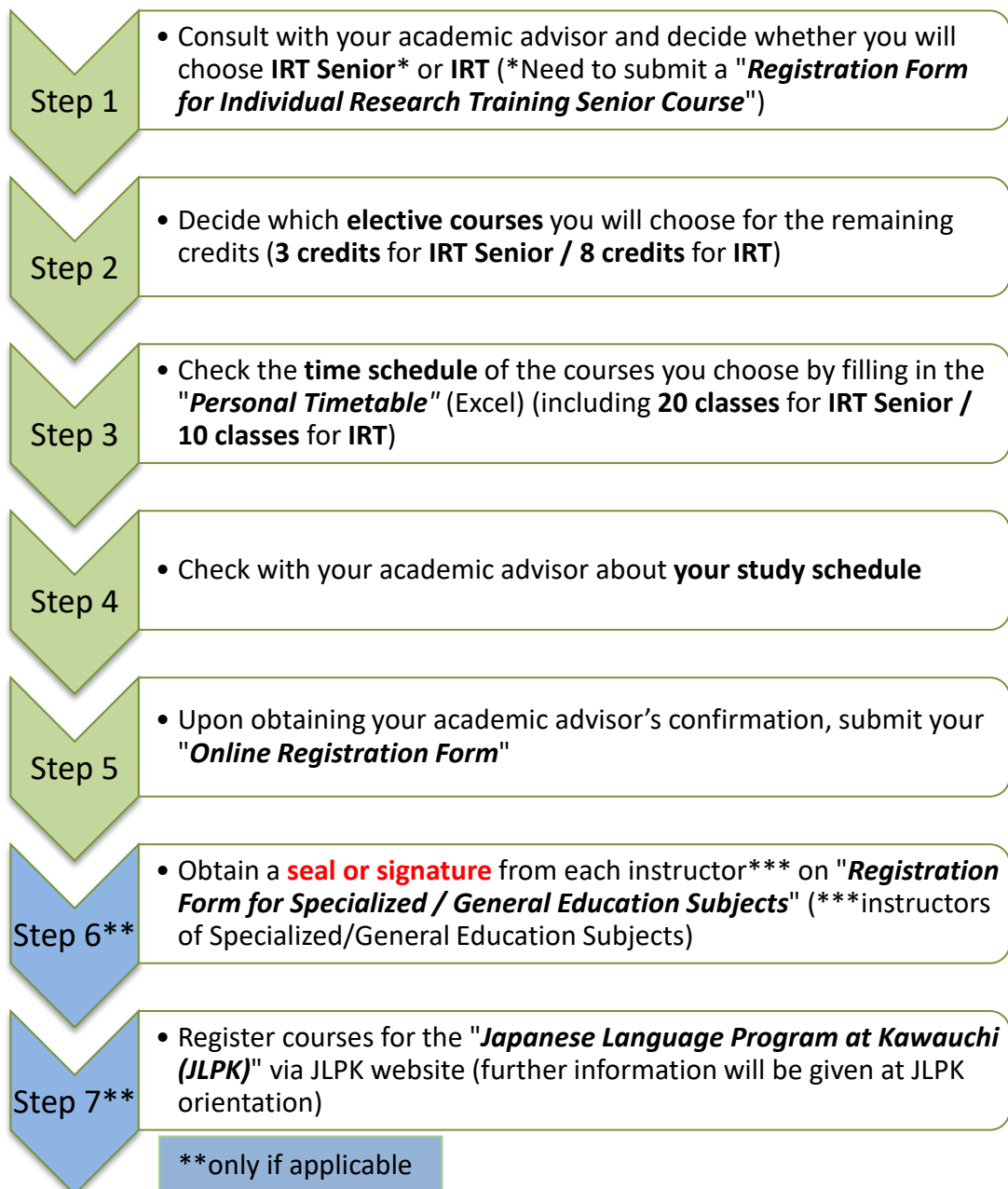
Please find the Detailed Course Descriptions and updated Class Schedule on [the website for JYPE students](#).

(3) Registration for Courses

Please follow the steps below to register for your courses

<IRT Senior>

If you have a strong desire to undergo Individual Research Training and meet the enrollment requirements, "Individual Research Training Senior" (IRT Senior) is an option. Please consult with your Academic Advisor.



Submit the things listed below during the registration period

(refer to the [Academic Calendar for JYPE](#))

- **Online Registration Form**
- **Registration Form for Specialized/General Education Subjects** (if applicable)
- **Registration Form for Individual Research Training Senior Course** (if applicable)

Note:

- Students cannot make any changes after submitting the **Online Registration Form**
- The course registration period for **JLPK courses** (@ JLPK website) is **different from that of the elective course** (refer to the [Academic Calendar for JYPE](#)). Please make sure to attend the **JLPK orientation** for further details if you are planning to take the **JLPK course**

(4) Grading System, Transcription, and Credit Transfer

The relevant faculties will certify course credits. The academic credits earned at Tohoku University should be acceptable at the students' home institutions in accordance with the student exchange agreement.

① Grades in the courses will be assigned as follows.

AA ... 90-100% / A ... 80-89% / B ... 70-79% / C ... 60-69% / D ... Fail

② A copy of the academic transcript will be sent via email by post to each student's home university and the student approximately two months after each semester ends (**April and/or October**). Students are responsible for obtaining their credits at their home university on the basis of the transcript. Total earned TU credits can be transferred to a student's home university in accordance with its credit transfer policies.

(5) Certificate of Completion

A "Certificate of Completion" will be awarded to students who fulfilled the program requirements.

The certificate will be mailed by email to the student's home university and the student with their academic transcripts after the exchange period ends (**April and/or October**).

(6) Period of Study in Exchange Programs

Program	Study Period	Program End:
JYPE	One or Two Semester(s)	Presentation [Poster (Fall) / Oral (Spring)]
COLABS		Oral Presentation
DEEP		Final Class

*If you wish to shorten or extend the exchange period:

- Conform with the home university about the possibilities.
- Discuss your academic advisor at Tohoku University for permission.
- Submit an official confirmation letter from your home university to the Student Exchange Division by the relevant deadline: **Nov. 15 (fall) / May 15 (spring)**
- JYPE students who enrolled in spring are ineligible for program extensions.

(7) [Academic Calendar](#)

2. JASSO (Japan Student Services Organization) Scholarship

(1) All JASSO scholars are required to attend the "JASSO Scholarship Guidance".

(2) JASSO Scholarship procedures are as follows:

- A monthly stipend of 80,000 yen will be transferred to the student's bank account around the end of every month. (Except April and October. The payment for April will be made around the end of May. The payment for October will be made in November)
- JASSO scholars **must sign the confirmation form** at the Student Exchange Division during the signing period every month.
- JASSO scholars will be disqualified from receiving the stipend for the month if they missed the signing period, regardless of the reason.
- Contact the Student Exchange Division for any questions regarding the JASSO scholarship.

(3) **Period of Scholarship** - The scholarship period is as follows:

Period of Stay	From:	To:
Fall semester only	October	January
Fall and spring semester		July
Spring semester only	April	July
Spring and fall semester		January

* JASSO scholars, in principle, cannot change their scholarship period. *

(4) Requirements to receive the scholarship

There are several tasks that must be performed to receive the JASSO scholarship. Students are required to fill in and submit the designated forms by the end of the scholarship period. The designated forms will be sent by the Student Exchange Division.

3. Insurance

All exchange students are required to join the following types of insurance.

1. National Health Insurance
2. Personal Accident Insurance for Students Pursuing Education and Research ("GAKKENSAI")
3. Comprehensive Insurance for Students Lives Coupled with PAS "GAKKENSAI" for International Students ("Inbound futai-gakuso")

4. Important Notices

> Adherence to Japanese Law

Students are to adhere to Japanese Law during their stay in Japan. Do not violate the law, or you will be punished under the jurisdiction of Japan.

> Drinking and Smoking

In Japan, the legal age of majority is 20. You are underage until then, with respect to drinking alcoholic beverages and smoking tobacco products; you may also require a legal guardian's Permission in order to sign contracts, such as for a credit card.

NB: Regardless of your age, smoking is prohibited throughout the Tohoku University campuses and the dormitories.

> Dormitory

Students must follow the rules of the university dormitories during their stay, as per the instructions given at the dormitory orientation when they arrive.

Students are not allowed to let friends and/or family members stay overnight in their rooms. Please avoid making any trouble and keep up good relations with other residents.

Tohoku University will promptly report students who are behind in their rent payments to their home universities. Students will be obliged to return home during the program if they fail to pay even after receiving a reminder from Tohoku University.

> Driving cars and motorcycles

It is not recommended that students drive cars or motorcycles even if they have drivers' licenses.

> Mobile phones

For those who would like to subscribe to a mobile carrier, it is important to understand and agree to all terms of the contract beforehand. It is the responsibility of the student to make the necessary payments.

> Health and Safety

Staying healthy and safe is the most important thing for making the most of life at Tohoku University.

Refer to the information from the [Student Health Care Center and counseling services](#) and [local medical facilities](#) if you are feeling unwell.

> Counseling and Disability Services

These free services are available if you encounter difficulties and/or feel anxious during the program. The details of student problems will be kept strictly confidential. (Consultations are held in English.) You may inquire by e-mail or visit the center directly.

5. Other

> Admission Discount for International Students

Free or discounted admission can be obtained by international students at public facilities such as museums, parks, and gardens in Sendai. Show your student ID and residence card at the entrance.

> University Library

Students are required to present their library cards to use the University Library.

> Events Intended for International Students

Several excursions and events will be organized for international students.

6. Contact information

[Chair of the Program]	<u>Yoshitaka KASUKABE</u> , Ph.D. Professor Global Learning Center yoshitaka.kasukabe.c3@tohoku.ac.jp
[General Issues]	Incoming Student Exchange Section, Student Exchange Division Contact Form
[Useful Links]	- Tohoku University Information for Incoming Exchange Students - Tohoku University International Support Office