

**Global Learning Center (GLC)**  
**Intercultural Collaborative Learning Supporter (ICLS)**  
**Recruitment for the 2024 Academic Year**

1. Objectives	ICLS members assist lecturers in the courses that introduce Intercultural Collaborative Learning (ICL) (国際共修) in the General Education courses with facilitating group discussions and monitoring the progress of academic projects to enable the smooth operation of the classes. In collaboration with GLC, ICLSs also provide publicity and training support for international collaborative activities, and assist with international educational exchange activities.
2. Qualifications	Students who are enrolled by April 2023 as a degree student at Tohoku University and meet the following requirements are eligible: (1) have Japanese or English language skills sufficient for everyday conversation (Non-native English speakers should have a TOEFL® iBT score of 70 or higher, ITP score of 520 or higher, or TOEIC® score of 700 or higher. Non-native Japanese speakers should have completed the Tohoku University Japanese Language Education Program Level 4 or higher) (2) have gained an understanding of the significance of ICL, e.g. such as by taking courses with ICL, and have experience of making active use of the learning environment of ICL (3) be able to work smoothly with course lecturers in planning and managing the course (4) be able to carry out collaborative work between ICLS members (5) be able to work until March 2025 (Semi-annual appointments available on consultation)
3. Quota	About 15
4. Duties	(1) Assist with teaching and learning activities in courses incorporating ICL activities. ICLS are assigned to each course to work with and under the supervision of the lecturers. (2) Participation and contribution to regular ICLS meetings (two or three times per half year). (3) Submission of articles to the ICL website and other publicity activities. (4) Assist with events such as ICL related training (to be recruited for each event) (5) GLC AA duties. *Only available on request. Relevant applicants only. Your preference will be asked during the screening. For details of GLC AA activities, please refer to the concurrently recruited GLC AA Application Guidelines. (6) Perform other tasks, as requested by the GLC and Student Exchange Division.
5. Selection	There will be a screening of the application documents followed by interviews to select ICLSs. Note: Applicants who pass the document screening will be informed of the details of the interview by January 12 (Fri.). Face-to-face interviews will take place between January 15 (Mon.) and 18 (Thu.). Applicants will be notified by email of their interview results in late January.
6. Status	ICLSs will be employed as Temporary Part-time Staff as per Article 2 of the National University Corporation Tohoku University Temporary Part-time Staff Regulations (2004, Reg. No. 49).
7. Duration	The duration of employment is as follows (however, hiring procedures are conducted each academic year): February 16, 2024 to March 31, 2025
8. Compensation	ICLSs will be paid in accordance with Tohoku University's regulations on compensation. (JPY 940-1,100/hour, depending on enrollment classification) (Rate of pay as of AY 2023)
9. Work Schedule	Between 1.5 and 3 hours per week during the course period for each subject you are responsible for, about 1 or 2 hours each time of regular meetings and irregular activities such as writing articles, etc., about 2 or 3 times a half year. However, depending on the activity, there may be months in which more time is needed. Note: ICLSs who also work for other Tohoku University programs (as TAs, RAs, etc.) must ensure that they do not exceed 30 hours of work total, including ICLS duties, per week.
10. Workplace	Depends on the location of the assigned course. Some tasks are performed online.
11. Application	Access and submit an application form: <a href="https://forms.gle/ieSuvc6NSzzMeJgQ9">https://forms.gle/ieSuvc6NSzzMeJgQ9</a>
12. Application deadline	January 8 (Mon.), 2024
13. Other	If you are already working at the University, please check in advance whether you can perform both that work and ICLS.