

# **A GUIDE FOR THE TOHOKU UNIVERSITY JUNIOR YEAR PROGRAM IN ENGLISH (JYPE) (2018-2019)**

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# (1) Study

## ① Curriculum

### Course Description

The Tohoku University JYPE program consists of;

- **Core Course (Required):** Individual Research Training A/B/Senior (IRT A/B/Senior)
- **Elective Courses** of your choice offered in English

#### Core Course (Required)

- **Individual Research Training A / B\* (IRT A / B)** \*IRT A = Fall Semester / IRT B = Spring Semester (5 credits each) (10 classes/week)(300 hours per semester)
- **Individual Research Training Senior\*\*** (IRT Senior) (Spring Semester only) (10 credits) (20 classes/week) (550 hours per semester)  
\*\*Consult with your supervisor prior to course registration, and to discuss their requirements for IRT Senior and their needs for courses other than IRT Senior.

The enrollment conditions for IRT Senior are follows;

1. The student has finished the necessary courses for graduation and obtained excellent grades.
2. The student's academic advisor judges the student to have sufficient ability to take and understand graduate-level classes.
3. The student has a strong desire to undergo research training (IRT).
4. The student will obtain three or more Tohoku University credits in subjects other than research training (IRT Senior), and will be able to complete the JYPE program.

Note:

- Students who feel that they were not assigned to suitable laboratories for Individual Research Training A/B/Senior should contact the Incoming Student Exchange Section as soon as possible.
- In order to obtain the maximum outcomes in the Individual Research Training course, please discuss your results with your academic advisor and get the feedback frequently.
- Since JYPE students are not degree candidates at Tohoku University, Individual Research Training course does not mean that for a graduation thesis.

#### Elective Courses

- **JYPE Courses**

The information of the courses offered (including some advanced-level courses) in the academic year 2018–2019 are available on the website below.

<http://www.insc.tohoku.ac.jp/english/exchange/jype/5-syllabus-elective-courses/>

- **FGL Courses**

Students in this program can also take\* the courses for The Future Global Leadership (FGL).

**\*Upon the approval from academic advisors and course instructors.**

<http://www.insc.tohoku.ac.jp/english/exchange/jype/4-other-courses-taught-in-english/>

- Science: Advanced Molecular Chemistry Course (AMC) (Chemistry, Science)
- Engineering: International Mechanical and Aerospace Engineering Course Undergraduate (IMAC-U) (Mechanical and Aerospace Engineering, Engineering)
- Agriculture: Applied Marine Biology Course (AMB) (Applied Biosciences, Agriculture)

- **Other Courses**

Some General Education Subjects for The Future Global Leadership (FGL) are also available\* for JYPE students.

**\*Upon the approval from academic advisors and course instructors.**

<https://bit.ly/2oEIlv4> (PDF)

### Course Requirement

- Take a total of **13 credits** per semester (including the credits for IRT A/B/Senior)
- Submit required documents and attend mandatory event(s).

**The following will be required to complete the IRT course.**

Assignments	Applicable Students	Deadline
(1) Summary (template available)	All Students	Fall: Jan. 24, 2019 Spring: Jul. 23, 2019
(2) Abstract (A4 size / 1 page)		
(3) IRT Poster presentation (Poster Size: W83cm x H120cm )	All Students (Fall semester)	February 5, 2019
(4) IRT Oral presentation (approx. 10min. incl. Q&A time)	All Students (Spring semester)	August 7-8, 2019
(5) Research Paper (A4 size / 20-30 pages as a guide)	IRT Senior Students (Spring Semester)	August 15, 2019

Note:

- All the JYPE students are obliged to attend the 1-Day / 2-Day IRT presentation event(s). \*MANDATORY\*
- All the assignments mentioned above must be;
  - approved by your academic advisor before submission.
  - written in English.
- The summary is an important outline of the abstract to be shared with other participants, therefore, any confidential information must be excluded due to the Intellectual Property Protection policies.
- Avoid setting up a dormitory move-out inspection on the presentation dates.

### Important Notes

- The school time for one class is **90 minutes** (except for Japanese Language Program)
- **2 credits** are given for most of the lecture courses
- **1 TU credit** is awarded for **45 hours** of school work

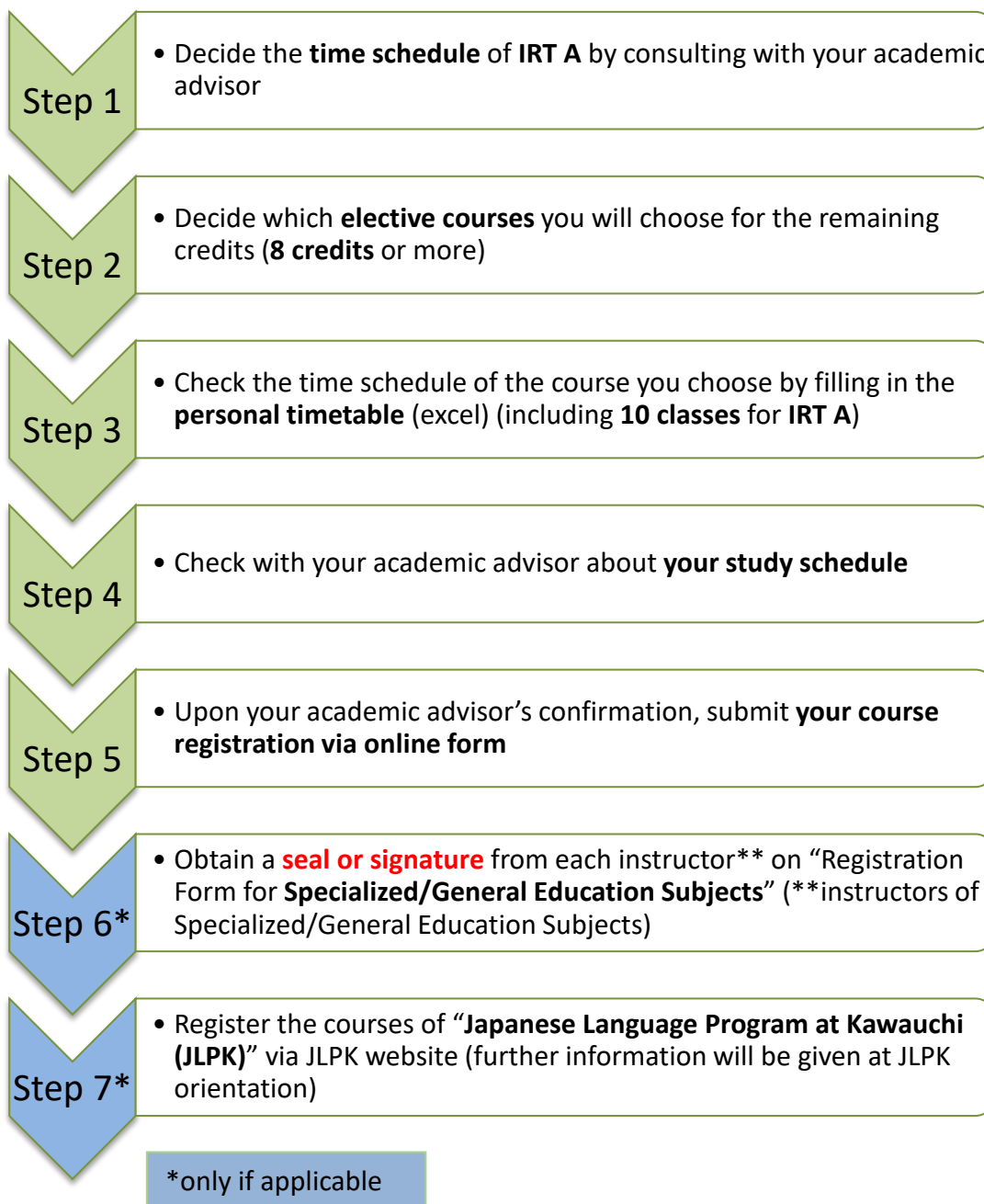
## ② Class Schedule

Please find the Detailed Course Descriptions and updated Class Schedule on the website for JYPE students.  
<http://www.insc.tohoku.ac.jp/english/exchange/jype/5-syllabus-elective-courses/>

③ Registration for Courses

## Fall Semester

Please follow the steps below for your course registration



Submit things listed below by **October 15, 2018**

- **Online Registration Form**
- **Registration Form for Specialized/General Education Subjects (if applicable)**
- **JLPK course registration (@ JLPK website) (if applicable)**

**Note: Students cannot make any changes after submitting the Registration Form**

## Spring Semester

Please follow the steps below for your course registration

### <IRT Senior>

In the Spring Semester, if you have a strong desire to undergo Individual Research Training and meet conditions of enrollment, "Individual Research Training Senior" (IRT Senior) can be an option, in place of IRT B.

If you are interested in, please consult with your Academic Advisor.

#### Step 1

- Consult with your academic advisor and decide whether you will choose **IRT B** or **IRT Senior**

#### Step 2

- Decide which **elective courses** you will choose for the remaining credits (**8 credits** for **IRT B** / **3 credits** for **IRT Senior**)

#### Step 3

- Check the **time schedule** of the course you choose by filling in the **personal timetable** (excel) (including **10 classes** for **IRT B** / **20 classes** for **IRT Senior**)

#### Step 4

- Check with your academic advisor about **your study schedule**

#### Step 5

- Upon your academic advisor's confirmation, submit **your course registration via online form**

#### Step 6\*

- Obtain a **seal or signature** from each instructor\*\* on "Registration Form for **Specialized/General Education Subjects**" (\*\*instructors of Specialized/General Education Subjects)

#### Step 7\*

- Register the courses of "**Japanese Language Program at Kawauchi (JLPK)**" via JLPK website (further information will be given at JLPK orientation)

\*only if applicable

Submit things listed below by **April 19, 2019**

- **Online Registration Form**
- **Registration Form for Specialized/General Education Subjects (if applicable)**
- **Registration Form for Individual Research Training Senior Course (if applicable)**
- **JLPK course registration (@ JLPK website) (if applicable)**

**Note: Students cannot make any changes after submitting the Registration Form**

④ Grading System, Transcription, and Credit Transfer

The respective faculties will certify course credits. The academic credits earned at Tohoku University should be acceptable at students' home institutions in accordance with the student exchange agreement.

(1) Grades in the courses will be assigned as follows.

- AA .....90-100%
- A ..... 80-89%
- B ..... 70-79%
- C ..... 60-69%
- D ..... Failure

(2) A copy of the academic transcript will be mailed by post to each student's home university approximately two months after the exchange period ends; **April / October**. Students are responsible for obtaining their credits at the home university on the basis of the transcript. Total earned TU credits can be transferred to a student's home university in accordance with its credit transfer policies.

⑤ Certificate of Completion

A "Certificate of Completion" will be awarded to students who fulfilled with the program requirements. The certificate will be mailed by post to the student's home university with academic transcripts after the exchange period ends; **April / October**.

⑥ Period of Study in Exchange Programs

Program	Study Period	Program End:
JYPE	One Semester or One Year	Poster (Fall) / Oral (Spring)
COLABS		Oral Presentation
DEEP		Final Class

\*If you wish to shorten or extend the exchange period:

- Confirm with the home university for possibilities.
- Discuss with your academic advisor at Tohoku University for permission.
- Submit an official confirmation letter from home university to the Student Exchange Division by respective deadline; **May 15 (Spring) / Nov. 15 (Fall)**
- Program extension for Spring-enrolled JYPE students is inapplicable.

⑦ Academic Calendar

◆Fall Semester (Oct. 2018 - Mar. 2019)

Orientation	Sep. 28
Classes Begin	Oct. 1
Winter Vacation	Dec. 27 - Jan. 3, 2019
Classes End	Feb. 4, 2019
Supplementary Class Period	Feb. 5 - Feb. 21, 2019
IRTLab Oral / Poster Presentation	*JYPE & COLABS Only Feb. 5, 2019
Self-Education Period	Feb. 22 - Apr. 8, 2019

◆ Spring Semester (Apr. 2019 - Sep. 2019)

Orientation	Apr. 4
Classes Begin	Apr. 8
University Foundation Memorial Day	June 22
IRTLab Oral / Poster Presentation *JYPE & COLABS Only	Aug. 6-7 (COLABS) Aug. 7-8 (JYPE)
Classes End	Aug. 8

## (2) JASSO (Japan Student Services Organization) Scholarship

- ① All JASSO scholars are required to attend the "JASSO Scholarship Guidance".
- ② JASSO Scholarship procedures are as follows:
  - **A monthly stipend of 80,000 yen** will be transferred to the student's bank account around the end of every month. (Except April and October. The payment for April will be made around the end of May. The payment for October will be made in November)
  - JASSO scholars **must sign the confirmation form** at the Student Exchange Division during the signing period every month.
  - JASSO scholars will be disqualified from receiving the stipend of the month if they missed the signing period regardless of the reason.
  - Contact the Student Exchange Division for any questions regarding the JASSO scholarship.
- ③ **Period of Scholarship**  
The scholarship period is as follows:

Period of Stay	From:	To:
Fall semester only	October	January
Fall and Spring semester		July
Spring semester only	April	July
Spring and Fall semester		January

**\* JASSO scholars, in principle, cannot change their scholarship period. \***

- ④ **Requirements to receive the scholarship**  
There are several tasks that must be performed to receive the JASSO scholarship. Students are required to fill in and submit the designated forms by the end of the scholarship period. The designated forms will be sent by the Student Exchange Division.

## (3) Insurance

All exchange students are required to join the following types of insurance.

1. National Health Insurance
2. Personal Accident Insurance for Students Pursuing Education and Research ("GAKKENSAI")
3. Comprehensive Insurance for Students Lives Coupled with PAS "GAKKENSAI" for International Students ("Inbound futai-gakuso")

## (4) Important Notices

### > Dormitory

Students must follow the rules of the university dormitories during their stay, as per the instructions given at the orientation of each dormitory when they arrive.

Students are not allowed to let friends and/or family members stay overnight in their rooms. Please avoid making any troubles and keep up good relations with other residents.

\*Tohoku University will report to home university once we found out that students are behind the rent. Students are obliged to return home during the program if no payments were confirmed right after the remind notice by Tohoku University.\*

### > Driving cars and motorcycles

It is not recommended that students drive cars or motorcycles even if they have driving licenses. Please note that students must show proof that they have parking spaces in Sendai and insurance to own cars. If you decide to own a car or a motorcycle anyway, please submit the registration number of the car or motorcycle, a copy of your valid driving license, a letter of consent for driving written by academic advisor, as well as a copy of your car or motorcycle liability insurance policy covering accidents, to the Student Exchange Division in advance.

### > Mobile phones

For those who would like to subscribe with a mobile carrier, it is important to understand and agree to all terms of the contract beforehand. It is the responsibility of the student to make the necessary payments.

### > Adherence to Japanese Law

Students are to adhere to Japanese Law during their stay in Japan. Do not violate the law, or you will be punished under the jurisdiction of Japan.

### > Health and Safety

Staying healthy and safe is the most important thing for making the most of life at Tohoku University. Refer to information of the [Student Health Care Center and counseling services](#) and [local medical facilities if you are feeling unwell](#).

### > Counseling and Disability Services

These free services are available if you encounter difficulties and/or feel anxious during the program. The details of student problems will be kept strictly confidential. (Consultations are held in English.) You may contact them by e-mail or visit the center directly.

## (5) Other

### > Admission Discount for International Students

Free or discounted admission can be made for international students at public facilities such as museums, parks, and gardens in Sendai. Show your student ID and residence card at the entrance.



### > University Library

Students are required to present their admission cards to use the University Library. Admission cards for JYPE and COLABS students will be handed at the program orientation. For DEEP, students will receive one from each assigned Graduate School/Department as soon as it is issued.

### > Events Intended for International Students

Several excursions and events are scheduled for international students. The Student Exchange Section will announce details of the activities as needed. Students are encouraged to participate.

## (6) Contact information

[Chair of the Program]	Yoshitaka KASUKABE, Ph.D. Professor Global Learning Center yoshitaka.kasukabe.c3@tohoku.ac.jp TEL: +81-(0)22-795-7978 FAX: +81-(0)22-795-7978
[General Issues]	Yoshiko Watanabe (Ms.), JYPE Program Coordinator Incoming Student Exchange Section Student Exchange Division studyab@grp.tohoku.ac.jp TEL: +81-(0)22-795-3775 FAX: +81-(0)22-795-7826

### [Useful Link]

- [Tohoku University Information for Incoming Exchange Students](#)
- [Tohoku University International Support Office](#)
- [Student Health Care Center and counseling services](#)
- [The Counseling Office](#)
- [Disability Services Office](#)
- [Medical institutions outside the campuses](#)